Project Management Software   January 22, 2014
Joe Aja, Bob Rea, Julie Gutgsell

BGS requests Project Management Software: The sum of $250,000 to purchase a project management system that would enable the creation of an electronic centralized storage system for design and construction documents. Some specific items would include:

- Design RFP-RFQ
- Shop Drawings/Submittals
- Project budgets – Track Total Project Cost
- Payment logs
- Permits
- Construction RFI
- Internal/External communications (E-mail)
- Operational and Maintenance Manuals (O&M)
- Historical Data to capture and track for future projects easily shared with all Project Managers. (*Ex. Caledonia County Courthouse - built on a burial site, only a few PMs are aware of this which has many implications for future building projects.)
- Establish a protocol for saving documents utilized by all PMs.
- Enhanced Reporting Ability

Lastly, we need this funding to finalize an RFP for this system, begin the bidding process, select a software firm and continue working to develop the capabilities of the system and move BGS into digital record keeping.